# Answers to video activity sheets

# Component 3: Effective Digital Working Practices

# Video activity sheet 3.0: Reading and constructing an information flow diagram

**1.**

Teacher

Learners

Assignments

Internal verifier (IV)

IV records

Assignments

IV reports

Mark book

Marks

**2.**

Customer

Menu choice

Waiter/waitress

Cook

Menu choice

Notification that the food is ready

Bill

Payment

# Video activity sheet 3.1: Reading and constructing a data flow diagram

**1.**

Exam marking system

Exam papers

Exam papers

Marks

Results

# Video activity sheet 3.2: Reading and constructing a flowchart

* Example provided below: troubleshooting a satellite or cable TV box.

Start

Is power getting to the box?

Is the cable to the TV connected?

Is the cable to the satellite dish connected?

Yes

Yes

Yes

No

Connect power to the box

Connect cable to TV

No

Connect satellite cable to box

No

Is it working now?

Call customer support

Stop

No

Yes