# Video activity sheet 3.2: Reading and constructing a flowchart

*Learning outcome D: Planning and communication in digital systems*

*D1: Forms of notation*

Watch the video clip 3.2, ‘Reading and constructing a flowchart’ and answer the questions.

1. Investigate the flowchart drawing symbols in Microsoft Word and create a quick guide showing what each flowchart symbol is used for.
2. Flowcharts can be used as part of the design process in creating a user interface. You may   
   be able to practise drawing flowcharts for some of the user interfaces designed or created for Unit 1. Flowcharts can be used for common processes you carry out on a daily basis. Using   
   the space provided, practise drawing flowcharts for processes such as:

* borrowing a book from the school library
* ordering food for delivery online
* troubleshooting a satellite or cable TV box.