

September 2023

Dear Parent/Carer,

**Munich Trip Information Evening**

The information evening for the Munich trip is scheduled for 6.00pm on Tuesday 26<sup>th</sup> September 2023, and will be held at school in the dining room; it is important that you attend this meeting.

If for any reason you are unable to attend, please let me know.

During the meeting I will give you details of the itinerary, hotel and flights. There will also be the opportunity for you to ask questions and to share with me any information about your child that is relevant to the visit (details of medication being taken, for example). Please bring your child's passport to the meeting as we will collect them all up to store in the safe until our trip.

If you have any questions before the information meeting please feel free to email me at [kcouchman@cirencesterkingshill.gloucs.sch.uk](mailto:kcouchman@cirencesterkingshill.gloucs.sch.uk)

Yours sincerely,

Mrs K Couchman  
Head of History

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**Please return this slip to the Finance Office by Friday 22<sup>nd</sup> September 2023**

**MUNICH TRIP INFORMATION EVENING**

Childs name: \_\_\_\_\_ Tutor group: \_\_\_\_\_

I am able/unable\* to attend the information evening on **Tuesday 26<sup>th</sup> September 2023 at 6.00pm** in the dining room.

Parent/Carer signature: \_\_\_\_\_

\*Please delete as appropriate

**Please return this slip to the Finance Office by Friday 22<sup>nd</sup> September 2023**