

October 2023

**SCHOOL POLICY ON CHARGING FOR SCHOOL VISITS DURING THE SCHOOL DAY**

Dear Parent/Carer,

Whilst the purchase of the Geography Revision Guide isn't compulsory, we recommend it as a support to your child learning during their GCSE years. Therefore, if you would like your child to receive a copy, we ask you to please purchase your child's copy which will cost **£6.00 by the end of the school day on Monday 6th October 2023.**

If you would find it difficult to pay this amount you may be eligible for a 40% bursary.

To qualify:

- your child must be currently, or have been at any time in the last six years, registered as eligible for Free School Meals

or

- the school must be in receipt of Pupil Premium funding for your child

or you must currently be in receipt of any one of the following:

- Income Support
- Income-based Job Seeker's Allowance
- Income-related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Child Tax Credit, provided you are **not** entitled to Working Tax Credit and have an annual household income (as assessed by HMRC) that does not exceed £16,190
- Working Tax Credit 'run-on' - the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit
- Universal Credit - your household income must be less than £7,400 a year (after tax and not including any benefits you get)

If you feel that you qualify for a bursary, please write to the Finance Office, or send an email to [finance@cirencesterkingshill.gloucs.sch.uk](mailto:finance@cirencesterkingshill.gloucs.sch.uk), in confidence, by **Tuesday 24<sup>th</sup> October 2023.**

Yours sincerely,

Mrs J Lindley  
Headteacher