



## Show My Homework – Pupil Guide

To find out about Show My Homework watch this video

<https://teamsatchel.wistia.com/medias/dh00d23bj#>

### Logging in for the first time

Use the link below to take you to the Show My Homework sign in page

<https://www.satchelone.com/login?subdomain=cirencesterkingshill&userType=student>

- Scroll down until you see a series of boxes on your screen. You will use the 'Sign in with office 365' so click on that box.
- Follow the instructions on the screen and use your school email address and the password for your email address when asked.
- You can also log in by clicking on the link on the school website. Go to the Pupil Work tab, then click on the Show My Homework icon

### Forgot your password?

If you have an email address linked to your student account, you can request a new password to be sent to your email address. Or contact

[ITT@cirencesterkingshill.gloucs.sch.uk](mailto:ITT@cirencesterkingshill.gloucs.sch.uk)

### Q. My email address was not recognised. What should I do?

If your school email address wasn't recognised, this means we don't have your address on file just yet. Here's what you can do:

- Do you have alternative school email addresses, or perhaps a personal email? Please try that too!
- Ask your parent for a new PIN. They can view this in *Settings > Student management*.
- Contact [office@cirencesterkingshill.gloucs.sch.uk](mailto:office@cirencesterkingshill.gloucs.sch.uk)

### Q. I can no longer access the email linked to my account. What should I do?

- If you no longer have access to the email linked to your account, you can use a Student PIN to update the email to a new one.
- On our main login page, select 'I don't have an account yet'
- Add your school name, a new email address and your PIN
- Click 'I am not a robot' and finally press the 'Sign in' button

### Q. I'm unable to reset my password, I'm seeing an error.

"Password reset not available, please use the same login details as you do for other school services, or get in touch with your school administrator."

- If you are seeing the message above, your school has disabled the SMHW logins and enabled the school's default login method instead. Here's what you can do:
- Try logging in with your usual **school username and password**. These are the same as the details you use to unlock your school computer.